

Report Guidance for Parents

To help you understand your child's report card, please refer to the explanations below, which provide guidance on the key terminology used on student report cards, alongside how each piece of information has been formulated.

Target Grade (TG)

Students receive a **Minimum Expected Target Grade** at the beginning of each year in Key Stage 3 (KS3), a **GCSE Target Grade** at the start of Key Stage 4 and an **A-Level Target Grade** at the start of Key Stage 5 (KS5)*. These targets take into consideration a number of indicators, including GL CAT4 (Cognitive Abilities Test), prior academic performance and subject teachers' professional judgement. It is important to state that target grades merely act as a guide and students may well exceed them across the academic year.

*Please note that targets may be adjusted at Key Stage 5 based upon AS Examination results in Year 12

Assessment Point - Current Working Grade (CWG)

Attainment is based upon a student's outcome at a **specific point in time** – this is measured against subject curriculums, assessment criteria or grade descriptors. Table 1.1 provides an overview of the attainment grades that are given at each Key Stage (KS3-5) in the Secondary phase.

1.1 Attainment Grades KS3-5

Key Stage 3 (Year 7-9) + Key Stage 3-5 (Year 7-13) Arabic & Islamic, MSCS & Core PE	
Attainment Grade	Description
Working Towards Expectations	Student is working towards meeting curriculum expectations
Meeting Expectations	Student is meeting curriculum expectations
Above Expectations	Student is working above curriculum expectations
Well Above Expectations	Student is working above and beyond curriculum expectations
Key Stage 4 (Year 10-11)	
Attainment Grade	Description
GCSE Grading	Grades 9-1
BTEC Grading	Pass (P); Merit (M); Distinction (D); Distinction* (D*)
Key Stage 5 (Year 12-13)	
Attainment Grade	Description
A-Level Grading	Grades A*-E
BTEC Grading	Pass (P); Merit (M); Distinction (D); Distinction* (D*)

The attainment grade given in each reporting cycle (Assessment Point 1-3) is based upon a range of student work that has been taken into account by subject teachers in order to provide a reflective and

holistic grade. The evidence considered at each reporting cycle will be a **cumulative outcome** from the start of the academic year to the given reporting point. **e.g. the grade given in the Term 2 reporting cycle will consider a range of evidence from the start of the academic year up until the point of reporting in Term 2.**

Each department will have agreed pieces of evidence to support and inform the attainment grade for Term 1, Term 2 and Term 3. The number of pieces of evidence used by each department to inform their grading will vary based on the amount of contact time they have with students. Assessments will not be conducted simply for reporting purposes and the attainment grade on student reports will not be the result of a single piece of assessed work. Teachers' professional judgement will be used to holistically assign an attainment grade in line with the curriculum expectations (KS3) or GCSE/A-Level specifications (KS4-5) for each subject.

It is also important to state that student performance is not a linear process; it is absolutely normal to see grades fluctuate at each reporting cycle, based on the range of content taught and the application of knowledge and skills across the curriculum. Should grades change significantly, the school will make contact with parents to ensure the necessary support is provided to students to get them back on track.

Progress Indicator (PI) - Progress Grading

The **Progress Indicator (PI)** is an assessment of how students are performing at each reporting cycle in relation to their **Target Grade (TG)**. Table 1.2 provides a summary of the progress grading system.

1.2 Progress Grading

Progress Grade	Description
Working Towards Expected Progress	Student is working 1 or more grades lower than their Target Grade
Expected Progress	Student is working at their current Target Grade
Above Expected Progress	Student is working 1 grade above their Target Grade
Exceptional Progress	Student is working 2 or more grades above than their Target Grade

Attitude to Learning (AtL)

Students receive an **Attitude to Learning Grade from 1-4** for each subject. This grade is an indication of their current level of focus, application, effort and behaviour in lessons, in line with each subject's curriculum expectations and school's behavioural expectations. Students receive a **'Settling In AtL'** in the first half-term, focused on how they have started the new academic year, and an **'AtL'** at each Assessment Point. Table 1.3 provides a description of each of the AtL grades.

1.3 Attitude to Learning Grade Descriptors

AtL Grade	Description
1	Outstanding focus, application and effort in subject, going above and beyond the expected curriculum expectations, with exemplary behaviour
2	Very Good focus, application and effort in subject, sometimes going above and beyond the expected curriculum expectations and always meeting behaviour standards
3	Satisfactory focus, application and effort, meeting some of the expected curriculum expectations, alongside inconsistent behaviour standards
4	Unsatisfactory focus, application and effort, failing to meet the expected curriculum expectations and behaviour standards

Student Name - Year 7-9 Report Card

		AtL (Settling In)	Assessment Point 1			Assessment Point 2			Assessment Point 3		
Subject	Minimum Expected Target		Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL
English <i>Teacher Name</i>	Meeting Expectations	1	Above Expectations	Above Expected ▾	1	Working Towards Expectations	Working Towards ▾	1	Meeting Expectations	Expected ▾	1
Maths <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Science <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Arabic A/B <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Art & Design <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Computing <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Drama <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
DT ¹ <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Food & Nutrition <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Geography <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
History <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Islamic <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
MSCS ² <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
MFL - French <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Music <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Core PE <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1

¹ Students will alternate between DT and Food & Nutrition across the academic year, therefore will not receive a current working grade at certain Assessment Points

² MSCS = Moral, Social & Cultural Studies (compulsory Ministry of Education subject)

Student Name - Year 10 Report Card

		AtL (Settling In)	Assessment Point 1			Assessment Point 2			Assessment Point 3		
Subject	GCSE Target Grade		Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL
English <i>Teacher Name</i>	9	1	9	Expected ▾	1	9	Expected ▾	1	9	Expected ▾	1
Maths <i>Teacher Name</i>	8	1	8	Expected ▾	1	8	Expected ▾	1	8	Expected ▾	1
Combined Science <i>Teacher Name</i>	7-7	1	5-5	Working Towards ▾	1	5-5	Working Towards ▾	1	6-5	Working Towards ▾	1
Biology <i>Teacher Name</i>	8	1	8	Expected ▾	1	8	Expected ▾	1	8	Expected ▾	1
Chemistry <i>Teacher Name</i>	8	1	8	Expected ▾	1	8	Expected ▾	1	8	Expected ▾	1
Physics <i>Teacher Name</i>	8	1	8	Expected ▾	1	8	Expected ▾	1	8	Expected ▾	1
BTEC Sport <i>Teacher Name</i>	Merit	1	Merit	Expected ▾	1	Merit	Expected ▾	1	Distinction	Above Expected ▾	1
Option 1 <i>Teacher Name</i>	6	1	6	Expected ▾	1	6	Expected ▾	1	6	Expected ▾	1
Option 2 <i>Teacher Name</i>	5	1	6	Above Expected ▾	1	6	Above Expected ▾	1	6	Above Expected ▾	1
Option 3 <i>Teacher Name</i>	4	1	7	Exceptional ▾	1	7	Exceptional ▾	1	7	Exceptional ▾	1
Option 4 <i>Teacher Name</i>	4	1	7	Exceptional ▾	1	7	Exceptional ▾	1	7	Exceptional ▾	1
Arabic A/B <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Islamic A/B <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
MSCS³ <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Core PE⁴ <i>Teacher Name</i>	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1

³ MSCS = Moral, Social & Cultural Studies (compulsory Ministry of Education subject)

⁴ Some subjects do not follow the GCSE or BTEC grading system, therefore grades are given based upon student attainment against each subject's curriculum expectations

Student Name - Year 11 Report Card

		AtL (Settling In)	Settling In Working Grade	Assessment Point 1			Mock Assessment Results			Assessment Point 2		
Subject	GCSE Target Grade			Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL
English <i>Teacher Name</i>	9	1	9	9	Expected ▾	1	9	Expected ▾	1	9	Expected ▾	1
Maths <i>Teacher Name</i>	8	1	8	8	Expected ▾	1	8	Expected ▾	1	8	Expected ▾	1
Combined Science <i>Teacher Name</i>	7-7	1	7-7	5-5	Working Towards ▾	1	5-5	Working Towards ▾	1	6-5	Working Towards ▾	1
Biology <i>Teacher Name</i>	8	1	8	8	Expected ▾	1	8	Expected ▾	1	8	Expected ▾	1
Chemistry <i>Teacher Name</i>	8	1	8	8	Expected ▾	1	8	Expected ▾	1	8	Expected ▾	1
Physics <i>Teacher Name</i>	8	1	8	8	Expected ▾	1	8	Expected ▾	1	8	Expected ▾	1
BTEC Sport <i>Teacher Name</i>	Merit	1	Merit	Merit	Expected ▾	1	Merit	Expected ▾	1	Distinction	Above Expected ▾	1
Option 1 <i>Teacher Name</i>	6	1	6	6	Expected ▾	1	6	Expected ▾	1	6	Expected ▾	1
Option 2 <i>Teacher Name</i>	5	1	5	6	Above Expected ▾	1	6	Above Expected ▾	1	6	Above Expected ▾	1
Option 3 <i>Teacher Name</i>	4	1	4	7	Exceptional ▾	1	7	Exceptional ▾	1	7	Exceptional ▾	1
Option 4 <i>Teacher Name</i>	4	1	4	7	Exceptional ▾	1	7	Exceptional ▾	1	7	Exceptional ▾	1
Arabic A <i>Teacher Name</i>	Meeting Expectations	1	Meeting Expectations	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Islamic A/B <i>Teacher Name</i>	Meeting Expectations	1	Meeting Expectations	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Core PE ⁵ <i>Teacher Name</i>	Meeting Expectations	1	Meeting Expectations	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1

⁵ Some subjects do not follow the GCSE or BTEC grading system, therefore grades are given based upon student attainment against each subject's curriculum expectations

Student Name - Year 13 Report Card

		AtL (Settling In)	Settling In Working Grade	Assessment Point 1			Mock Assessment Results			Assessment Point 2		
Subject	A-Level Target Grade			Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL
English <i>Teacher Name</i>	A	1	A	A	Expected ▾	1	A	Expected ▾	1	A	Expected ▾	1
Maths <i>Teacher Name</i>	B	1	A	A	Above Expected ▾	1	A	Above Expected ▾	1	A	Above Expected ▾	1
Combined Science <i>Teacher Name</i>	B	1	C	C	Working Towards ▾	1	C	Working Towards ▾	1	C	Working Towards ▾	1
BTEC Business <i>Teacher Name</i>	Merit	1	Merit	Merit	Expected ▾	1	Merit	Expected ▾	1	Distinction	Above Expected ▾	1
Arabic A <i>Teacher Name</i>	Meeting Expectations	1	Meeting Expectations	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Islamic A/B <i>Teacher Name</i>	Meeting Expectations	1	Meeting Expectations	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Core PE ⁶ <i>Teacher Name</i>	Meeting Expectations	1	Meeting Expectations	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1

⁶ Some subjects do not follow the A-Level or BTEC grading system, therefore grades are given based upon student attainment against each subject's curriculum expectations

Student Name - Year 12 Report Card

		AtL (Settling In)	Assessment Point 1			Assessment Point 2			Assessment Point 3		
Subject	A-Level Target Grade		Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL	Current Working Grade	Progress Indicator	AtL
English (Teacher Name)	A	1	A	Expected ▾	1	A	Expected ▾	1	A	Expected ▾	1
Maths (Teacher Name)	B	1	A	Above Expected ▾	1	A	Above Expected ▾	1	A	Above Expected ▾	1
Combined Science (Teacher Name)	B	1	C	Working Towards ▾	1	C	Working Towards ▾	1	C	Working Towards ▾	1
BTEC Business <i>Teacher Name</i>	Merit	1	Merit	Expected ▾	1	Merit	Expected ▾	1	Distinction	Above Expected ▾	1
Arabic A/B (Teacher Name)	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Islamic A/B (Teacher Name)	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
MSCS⁷ (Teacher Name)	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1
Core PE⁸ (Teacher Name)	Meeting Expectations	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1	Working Towards Expectations	Working Towards ▾	1

⁷ MSCS = Moral, Social & Cultural Studies (compulsory Ministry of Education subject)

⁸ Some subjects do not follow the GCSE or BTEC grading system, therefore grades are given based upon student attainment against each subject's curriculum expectations